Application for Rent-Geared-to-Income Housing in Ottawa

General Eligibility Rules

Eligibility for Rent-Geared-to-Income (RGI) is based on a number of requirements. Based on the information you provide and any additional supporting documents that may be needed, The Registry will determine your eligibility.

To be eligible for RGI assistance:

- At least 1 person in your household must be 16 years of age and older and able to live independently meaning that person can carry out normal essential activities of day to day living on their own or with the aid of support services when required; and
- Each member of the household must:
  - be a Canadian citizen,
  - have made an application for status as a permanent resident or be Landed Immigrant, or
  - have made a claim for refugee protection (Refugee Claimant).

Households will be ineligible or cease being eligible for RGI in certain circumstances including:

- If a member of the household is currently under a deportation, departure, or exclusion order to leave Canada;
- If a member of the household owes money with respect to a previous social housing tenancy, unless the matter has been addressed or resolved;
- If a member of the household fails to provide updated information and documents or notify us about changes;
- If the household's income and assets are above the allowable limits;
- If a member of the household has been convicted of an offence in relation to RGI assistance or found by a court of law or the Landlord and Tenant Board to have misrepresented their income for the purpose of RGI assistance;
- If a member of the household owns a house or rents any other property, you must agree to sell it or terminate the lease within 180 days of being housed.

How to Complete the Application:

1. Print clearly in ink**.**
2. Read and complete **all** sections of the application form.
3. Attach photocopies of all the documents required. Use the checklist at the back of the application to make sure you have included everything.
4. Mail or deliver your application to The Registry at:

   240 Catherine St., Suite 110

   Ottawa, ON, K2P 2G8
5. If you need help with the form, please call us at 613-526-2088. You may also visit our website at www.housingregistry.ca for additional information on the application process.

Important Information

- Applications will **not** be considered complete until **all** required information and documentation has been received.
- You **must** notify us of any changes in your address, telephone number, income, assets or household size within 31 days.
- You **must** update your application with The Registry at least once per year.
- You will only receive **one offer** of RGI housing. If you refuse the offer, you will be **removed** from the RGI waiting list.
- If you have any special requirements or limitations, please identify them in section 7 and provide supporting documentation.

Section 1: Main Applicant Information

Last Name	First Name	Middle Name
Gender	Date of Birth (mm/dd/yy)	Social Insurance Number (optional)

What is your status in Canada? (copy of proof required)

☐ Canadian Citizen ☐ Permanent Resident or applied for Permanent Resident Status

☐ Landed Immigrant ☐ Refugee Claimant

☐ Other:

Is at least one member of the household, over the age of 16, able to live independently with or without supports? ☐ Yes ☐ No

If yes, who?

Telephone and Email		
Home	Cell	Work
Email		

Answering the following voluntary, self-identification questions helps design programs and services for specific populations.	
Ethnicity	Marital Status

Do you identify as Indigenous to Canada? ☐ Yes ☐ No

If Yes, please select: ☐ First Nations ☐ Inuit ☐ Métis ☐ Prefer not to answer

You may qualify for housing programs specifically for Indigenous peoples.

Are you, or someone in your household, a former member of the Canadian Armed Forces or RCMP? ☐ Yes ☐ No

You may qualify for housing programs specifically for veterans.

Alternate Contact Information		
Last Name	First Name	Relationship
Telephone No.	Email	

To make sure that you don't lose eligibility, do we have your permission to speak to this person about the confidential information in your application if we can't reach you directly?	☐ Yes ☐ No

Communication Preferences

Services and communications are available in both English and French. Interpretation services may be available in certain circumstances.

Choose one preferred language for correspondence:	☐ English ☐ French	Spoken Language(s):	☐ English ☐ French ☐ Neither

Do you need an interpreter? ☐ Yes ☐ No

Interpreter Name	Telephone No.	Language

Your interpreter will be contacted to help with your communication needs.

Section 2: Co-Applicant Information

What is your relationship to the Main Applicant?

Last Name	First Name	Middle Name
Gender	Date of Birth (mm/dd/yy)	Social Insurance Number (optional)

What is your status in Canada? (copy of proof required)

- ☐ Canadian Citizen
- ☐ Permanent Resident or applied for Permanent Resident Status
- ☐ Landed Immigrant
- ☐ Refugee Claimant
- ☐ Other:

Telephone and Email

Home	Cell	Work

Email

Answering the following voluntary, self-identification questions helps design programs and services for specific populations.

Ethnicity	Marital Status

Do you identify as Indigenous to Canada? ☐ Yes ☐ No

If Yes, please select: ☐ First Nations ☐ Inuit ☐ Métis ☐ Prefer not to answer

You may qualify for housing specifically for Indigenous peoples.

Section 3: Other Household Members

List **all other** people that will live with you.
You **must** include proof of status in Canada for each member of this household.

Last Name	First Name	Gender	Date of Birth mm/dd/yy	Relationship to Main Applicant	Indigenous Status *(if applicable)*
					☐First Nations ☐Inuit ☐Métis
					☐First Nations ☐Inuit ☐Métis
					☐First Nations ☐Inuit ☐Métis
					☐First Nations ☐Inuit ☐Métis
					☐First Nations ☐Inuit ☐Métis
					☐First Nations ☐Inuit ☐Métis
					☐First Nations ☐Inuit ☐Métis
					☐First Nations ☐Inuit ☐Métis
					☐First Nations ☐Inuit ☐Métis
					☐First Nations ☐Inuit ☐Métis

Please include additional household members on a separate piece of paper.

Do you share custody of the children listed on this application (if applicable)? ☐ Yes ☐ No

If Yes, please provide verification in the form of a court order or notarized agreement.

Is any member of your household pregnant? ☐ Yes ☐ No

If Yes, when is the baby due? (a doctor's note is required to confirm pregnancy)

Section 4: Address Information

Current Address

Street No.	Street Name	Unit No.
City	Province	Postal Code

Current Living Situation: ☐ Rent ☐ Own ☐ Living with friends/family ☐ Other

Present Landlord	Landlord Telephone No.	Monthly Rent

Is this a social housing provider? ☐ Yes ☐ No

Is this a subsidized unit? ☐ Yes ☐ No

If Yes, what type of subsidy? ☐ Rent-Geared-to-Income ☐ Housing Benefit ☐ Not sure

Why are you applying for housing? (you may select more than one reason)

☐ Affordability ☐ Location ☐ Medical/Health Reasons ☐ Accessibility

☐ Safety Reasons ☐ Need a smaller/Larger Unit ☐ Other:

Mailing Address (if different from current address)

Street No.	Street Name	Unit No.
City	Province	Postal Code

Previous Address – If you have lived at above address for less than two years

Street No.	Street Name	Unit No.
City	Province	Postal Code

Previous Landlord	Telephone No.	Move In Date	Move Out Date

Section 5: Household Income Information

List all monthly income sources (before deductions) for you and each person in your household 16 years of age and older.

Documentation to verify income **must be attached** to the application. Provide the most recent Notice of Assessment issued by the Canada Revenue Agency for all household members 16 years and older.

Name of Household Member	Source of Income *(i.e.: employment, pension, OW, ODSP, OSAP, etc.)*	Gross Monthly Income *(income before deductions)*	Full-time Student?
			☐ Yes
			☐ Yes
			☐ Yes
			☐ Yes
			☐ Yes
			☐ Yes
			☐ Yes
			☐ Yes
			☐ Yes
			☐ Yes
			☐ Yes

You may be required to pursue income from one or more of the following sources: Ontario Works, Employment Insurance, support payments, or any pension or support payments required under a sponsorship agreement.

Failure to pursue a specific type of income within the required time frame will result in a decision of ineligibility at the time of a housing offer.

Section 6: Household Asset Information

Are all members of the household in receipt of OW or ODSP?

☐ **Yes** - **Do not** complete this section. Proceed to Section 7 of the application.

☐ **No** - List all assets owned by you and each household member 16 years of age and older that are not in receipt of OW or ODSP.

If the total value of household assets is equal to or more than $40,000 for a single person household or $65,000 for a household with two or more people, you must attach proof.

Asset Types

- **Bank Accounts**
  - i.e. savings accounts, chequing accounts, Tax-Free Savings Accounts, overseas or foreign accounts.
- **Value of 2nd or more Personal Vehicles**
  - the market value of the vehicle(s) minus any amount owing. If you do not know the value, please provide the make, model, year and odometer reading along with any amount owing.
- **Investments**
  - i.e. stocks and bonds, term deposits, Guaranteed Investment Certificates, mutual funds, overseas or foreign investments, Tax-Free Savings Accounts.
- **Real Estate Equity**
  - i.e. residential and non-residential properties in Canada and in other countries.
- **Life Insurance**
  - policies with a cash surrender value of over $100,000 for the household.
- **Business Assets**
  - assets of a member, worth over $20,000 that are necessary for the business; and
  - assets necessary for the operation of the business over $20,000, i.e. business bank accounts, business property, business vehicle and taxi license.
- **Trust funds**
  - i.e. value of the beneficial interest in a trust of a member of the household.

Name of Household Member	Type of Asset	Value $

Section 7: Housing Preferences

The size of unit you qualify for depends on the size and special needs of your household.

As a single person, you qualify for a 1 bedroom apartment. Would you also consider:
a bachelor apartment? ☐ Yes ☐ No
a single room in a rooming house? ☐ Yes ☐ No

There is a shortage of larger units, and larger households may be given priority for them.
Are you willing to have your children share a bedroom? ☐ Yes ☐ No

If you are 60 years of age or older, would you prefer senior housing communities? ☐ Yes ☐ No

Do you own a vehicle that requires a parking spot? ☐ Yes ☐ No
Parking is subject to availability and additional fees

Accessible/Accommodation Housing Requirement

If you have any special requirements due to health issues, or limitations, please identify them below and provide supporting documentation:

Special Requirements or Limitations:

_____

_____

_____

If these change, you must inform us.

Certain housing providers have social housing units that have been modified to accommodate people with physical disabilities. These units have varying degrees of modifications such as roll-in showers, lowered counters, and widened doorways.

Do you, or someone in your household, require an accessible/modified unit? ☐ Yes ☐ No

If **Yes**, I am attaching a *"Questionnaire for Applicants Requiring Modified/Accessible Units"* form, completed by a licensed physician. The form is available at www.housingregistry.ca. You can also pick one up at The Registry office, or have one mailed to you by calling 613-526-2088.

Do you, or someone in your household, have an intellectual/developmental disability? ☐ Yes ☐ No

If **Yes**, who? _____

You may qualify for housing programs specifically for people with an intellectual/developmental disability.

Section 8: Priorities

Some households in Ottawa may qualify for priority access to RGI housing. Please indicate if any of the following situations apply.

Documentation is required for review of any priority.

Is a member of the household:

- currently experiencing abuse or has been abused; and
- is living or was living with the abuser; and
- intends to live permanently apart from the abusing individual?

or

- subject to current abuse from a family member or former partner; or
- is subject to ongoing or extraordinary threat to personal safety by a non-family member and a change in housing will result in a significant increase in personal safety.

Do you wish to be considered for a priority for subsidized housing? ☐ Yes ☐ No

If **Yes**,

1. I have provided a safe telephone number, email address, and mailing address in the previous sections of this form. ☐ Yes ☐ No
2. A recognized professional will provide a letter of support or supporting documentation confirming that you, or someone in your household, is currently experiencing abuse. A detailed list of recognized professional roles can be found by visiting our website under "Assigned Priorities", https://housingregistry.ca/the-process/#priorities. ☐ Yes ☐ No
3. I understand that I may have a confidential interview to discuss my situation with a Registry staff member. ☐ Yes ☐ No

Are you currently experiencing homelessness? ☐ Yes ☐ No

Staying temporarily with friends or family does not qualify for a priority.

If **Yes,**

1. I am currently staying in this emergency shelter: _____
2. I am currently living unsheltered, i.e. on the street, in a car, tent or makeshift shelter. ☐ Yes ☐ No
3. I understand that if I am assigned the Local Priority Access Status for Homeless Households, I will be placed on the lists for all housing providers within the City of Ottawa that have the unit size that I need. ☐ Yes ☐ No

Do you, or someone in your household, have a terminal illness or life-threatening medical condition that is made worse by your current living situation, and wish to be considered for a priority? ☐ Yes ☐ No

If **Yes**,

1. I am attaching a *"Request for Life Threatening Medical Status"* form, completed by a licensed physician. The form is available at www.housingregistry.ca. You can also pick one up at The Registry office, or have one mailed to you by calling 613-526-2088. ☐ Yes ☐ No

Section 9: Community Selections

The Registry will determine what size(s) of unit you qualify for based on the number of people in your household. Complete this section to choose where you would prefer to live, and if eligible, you will be placed on the waiting list of the communities you have selected.

Additional information about housing providers and their communities can be found at https://registry.softr.app.

If you have any special requirements or limitations, please identify them in section 7 and provide supporting documentation.

Some housing providers will have specific internal policies such as tenant insurance requirements and pet policies. These will be explained by the housing provider at the time of offer.

Offers are usually made by email and/or telephone during standard business hours.

You will only receive one offer of RGI housing.

If you **refuse the offer**, for reasons that are not identified as special requirements or limitations above and/or the reasons are not considered valid by The Registry, you will be **removed** from the RGI waiting list. You will have to re-apply, with a new application date, to receive another offer.

If you accept an offer of housing, you will no longer be on the RGI waiting list. If you want to move to another RGI housing provider in the future, you will have to re-apply.

Types of RGI Housing

1. Non-Profit Housing	These properties are owned by service clubs, faith groups, ethnic organizations, community agencies or municipal governments.
2. Rent Supplement Program	The Rent Supplement Program provides rent subsidy to tenants living in housing owned by private sector landlords. The same rules apply to households in the Rent Supplement Program as other RGI housing providers.
3. Housing Co-operatives	Housing Co-operatives, or co-ops, differ from other forms of non-profit housing providers as residents are members who manage the property themselves. Members of a co-op are expected to participate in the operation of their co-operative. This may be accomplished by serving on the Board of Directors, a committee, or contributing to the tasks involved in the maintenance of the property.

Here are the terms used on the Community Selections area of the form.					
Household Type		Building Type		Unit Size(s)	
All	All household types can apply	**APT**	Apartments	**Bach**	Bachelor
Senior 60+	Seniors 60 or older	**TH**	Townhouses	**BR**	Bedroom(s)
Senior 65+	Seniors 65 or older	**STH**	Stacked Townhouses		
		RH	Rooming House		

The wheelchair symbol means the housing community has one or more wheelchair accessible units. If there are wheelchair accessible units at the site, the available bedroom sizes are listed in this column.

The no smoking symbol means that tenants who move in after the site went smoke free cannot smoke in their units. If you apply to this site, you will not be able to smoke in your unit or the building.

Urban Housing Providers

Select your preferred location(s) by checking the box beside the community name. ☑

Review your selections carefully. We encourage you to choose more than one community, as this may reduce wait times.

Ottawa Central

✓	Community	Household Type	Building Type	Unit Size(s) in Community	Modified/ Accessible Unit Size(s) in Community ♿	Smoke free
Centretown Citizens Ottawa Corporation (CCOC)						
☐	Argyle	All	APT	1, 2, 3 BR	2 BR	
☐	Arlington I	All	TH	2, 3 BR		
☐	Arlington II	All	APT	1, 2 BR		
☐	Arlington III	All	TH	4 BR		
☐	Beaver Barracks - Argyle	All	APT	Bach, 1, 2, 3 BR	1 BR	🚭
☐	Beaver Barracks - Catherine	All	APT	Bach, 1, 2, BR	1 BR	🚭
☐	Beaver Barracks - Metcalfe	All	APT	Bach, 1, 2, 3 BR	1, 2 BR	🚭
☐	Beaver Barracks - Victory Gardens	All	STH	2, 3 BR		🚭
☐	Bronson I	All	APT	1, 2 BR	1, 2 BR	

☐	Bronson II	All	APT	1, 2, 3 BR	2 BR	
☐	Clarence - APT	All	APT	Bach, 1, 2 BR	1, 2 BR	
☐	Clarence - TH	All	STH	3, 4 BR		
☐	Flora I	All	APT	1, 2, 3 BR		
☐	Flora II	All	APT	1, 5 BR		
☐	Florence	All	APT	1, 2 BR		
☐	Gilmour I	All	TH	3 BR		
☐	Gilmour II	All	APT	2, 3 BR		
☐	Gilmour III	All	APT	1, 2 BR	2 BR	
☐	Gilmour/Kent – APT	All	APT	Bach, 1, 2, 3 BR		
☐	Gilmour/Kent – TH	All	TH	3 BR		
☐	Gladstone	All	TH	3 BR		
☐	Gloucester	All	APT	1, 2 BR		
☐	James I	All	APT	1, 2, 3 BR		
☐	James II	All	APT	1, 2 BR		
☐	Lisgar I	All	APT	Bach, 1, 2 BR		
☐	Lisgar II	All	APT	1, 2, 3 BR	2 BR	
☐	Lisgar III - APT	All	APT	1, 2 BR		⊘
☐	Lisgar III - TH	All	TH	3 BR		⊘
☐	Lyon	All	APT	Bach		
☐	McLeod I	All	TH	1, 3 BR		
☐	McLeod II	All	APT	3 BR		
☐	Nelson	All	APT	1, 2 BR	1, 2 BR	
☐	Percy	All	TH	2, 3 BR		
☐	Robinson	All	APT	1, 2, 3 BR	1, 2 BR	
☐	Waverley I	All	APT	1, 2 BR		
☐	Waverley II	All	APT	Bach, 1 BR		
Ottawa Community Housing (OCH)						
☐	Albert Rooming House *(women only)*	All	RH	Room, Bach		⊘
☐	Arlington	All	APT	Bach, 1 BR		⊘
☐	Beauséjour - APT	All	APT	Bach, 1, 2, 3 BR		⊘
☐	Beauséjour - TH	All	TH	1, 2, 3, 4 BR		⊘
☐	Blair House	Senior 60+	APT	Bach, 1 BR		⊘
☐	Brian Bourns Place	All	APT	Bach, 1, 2 BR		⊘
☐	Bronson Rooming House	All	RH	Room		⊘

☐	Bronson Terrace	All	APT	Bach, 1, 2 BR		⊘
☐	Brooke Towers	All	APT	1, 2 BR	1 BR	⊘
☐	Bruyère - APT	Senior 60+	APT	1, 2 BR		⊘
☐	Bruyère - TH	All	TH	2, 3, 4 BR		⊘
☐	Bruyère Rooming House	All	RH	Room		⊘
☐	Cumberland	All	APT	1, 2 BR		⊘
☐	Cumberland Rooming House	All	RH	Room		⊘
☐	Friel	All	APT	1, 2, 3 BR		⊘
☐	Hartman/Somerset	All	APT	Bach, 1, 2 BR	1 BR	⊘
☐	Hayley Court	All	TH	2, 3 BR		⊘
☐	King Edward	All	APT	1, 2 BR		⊘
☐	Lady Stanley Place	All	APT	1, 2 BR	1, 2 BR	⊘
☐	MacDonald Manor	All	APT	Bach, 1 BR	Bach, 1 BR	⊘
☐	MacLaren Towers	All	APT	Bach, 1 BR		⊘
☐	Marion Dewar Place	All	APT	1, 2, 3, 4 BR	1, 2 BR	⊘
☐	May Nickson Place - APT	All	APT	1, 2 BR	1, 2 BR	⊘
☐	May Nickson Place - TH	All	TH	2, 3 BR		⊘
☐	McAuley Place - APT	All	APT	1, 2 BR	1, 2 BR	⊘
☐	McAuley Place - TH	All	TH	4 BR		⊘
☐	Murray	All	APT	1, 2, 3 BR		⊘
☐	Murray/Beausoleil	All	TH	3, 4, 5 BR		⊘
☐	Nepean Place	All	APT	1, 2 BR	1, 2 BR	⊘
☐	Place Charlotte	Senior 60+	APT	1 BR		⊘
☐	Silver Heights	Senior 60+	APT	1, 2 BR		⊘
☐	Somerset Rooming House	All	RH	Room		⊘
☐	Somerset Towers	Senior 60+	APT	1, 2 BR		⊘
☐	Strathcona Heights - APT	All	APT	1, 2, 3 BR	1, 2 BR	⊘
☐	Strathcona Heights - Renovated APT	All	APT	2, 3 BR		⊘
☐	Strathcona Heights - TH	All	TH	1, 2, 3, 4 BR		⊘
☐	Victoria Manor	All	APT	1, 2 BR		⊘
Other Housing Providers						
☐	Chinese Community Building	All	APT	Bach, 1, 2 BR		
☐	Muslim Non-Profit Housing	All	APT	Bach, 1, 2, 3 BR	1, 2 BR	
☐	Serson Clarke	All	APT	Bach, 1, 2 BR	1, 2 BR	⊘
☐	Rent Supplement Program – Central	All	APT	Bach, 1 BR		

Housing Co-operatives						
☐	Cartier Square Housing Co-op	All	APT	1, 2 BR	2 BR	🚭
☐	Conservation Co-operative Homes	All	APT	1, 2, 3, 4 BR	1, 2 BR	🚭
☐	Co-op Voisins	All	APT	1, 2, 3 BR	1, 2 BR	
☐	Dalhousie Co-op - Cambridge II	All	APT	Bach, 1, 2 BR		
☐	Dalhousie Co-op - Lebreton/Cambridge	All	TH	2, 3 BR	1 BR	
☐	St. Georges Housing Co-operative - APT	All	APT	1, 2, 3 BR	1, 2 BR	
☐	St. Georges Housing Co-operative - TH	All	TH	1, 2, 3, 4 BR		
☐	The Shefford Co-op	All	APT	1, 2, 3 BR		🚭

Ottawa East

✓	Community	Household Type	Building Type	Unit Size(s) in Community	Modified/ Accessible Unit Size(s) in Community ♿	Smoke free
Centretown Citizens Ottawa Corporation (CCOC)						
☐	Stevens	All	APT	1, 2, 3 BR	2, 3 BR	
Communityworks Non-Profit Housing						
☐	Cliff House - APT	All	APT	1, 2 BR	1, 2 BR	🚭
☐	Cliff House - TH	All	TH	1, 2, 3 BR		🚭
☐	Presland Mews	All	TH	2, 3, 4 BR		🚭
Gignul Non-Profit Housing						
☐	Madawan Place – Cummings *(housing for First Nation, Inuit, and Métis)*	All	APT	1, 2, 3 BR		🚭
☐	Madawan Lodge - Carmen *(housing for First Nation, Inuit, and Métis)*	Senior 60+	APT	1 BR		
Ottawa Community Housing (OCH)						
☐	Bathgate Court	All	TH	1, 2, 3 BR		🚭
☐	Belisle	All	TH	2, 3, 4, 5 BR		🚭
☐	Bon Logis	All	TH	3 BR		🚭
☐	Cairine Court	All	TH	1, 2, 3 BR	1, 2 BR	🚭
☐	Carson/Paul	All	TH	2, 3, 4 BR		🚭
☐	Carsons Rd	All	TH	1, 2, 3, 4 BR		🚭

☐	Chateau Donald	All	APT	Bach, 1 BR		⊘
☐	Den Haag - APT	All	APT	1, 2, 3 BR	1 BR	⊘
☐	Den Haag - TH	All	TH	4 BR	4 BR	⊘
☐	Donald Court	All	APT	Bach, 1 BR		⊘
☐	Du Père Charlebois	All	APT	Bach, 1 BR		⊘
☐	Dubeau Court	All	STH	1, 2, 3 BR	1, 3 BR	⊘
☐	Garneau St	All	APT	3 BR		⊘
☐	Green Valley Terrace	Senior 60+	APT	Bach, 1, 2 BR	Bach, 1 BR	⊘
☐	Montfort	Senior 60+	APT	1, 2 BR		⊘
☐	Overbrook	All	TH	3, 4 BR		⊘
☐	Overbrook Quads	All	APT	1 BR		⊘
☐	Queen Mary Court	All	APT	Bach, 1 BR		⊘
☐	Richelieu Court - APT	All	APT	2 BR		⊘
☐	Richelieu Court - TH	All	STH	3 BR		⊘
☐	St. Laurent Blvd	Senior 60+	APT	1, 2 BR		⊘
☐	St. Laurent Place	All	APT	1, 2 BR	1, 2 BR	⊘
☐	Thomson Terrace	Senior 60+	APT	1, 2 BR		⊘
☐	Thorncliffe Court	All	STH	1, 2, 3, 4 BR		⊘
☐	White Fathers	All	TH	3, 4 BR		⊘
Unity Non-Profit Housing						
☐	Presland	All	TH	2, 3, 4 BR		⊘
Other Housing Providers						
☐	La Commission de Logement de Vanier *(provider works only in French)*	All	TH	2, 3 BR	2 BR	⊘
☐	L.I.U.N.A. Non-Profit Housing	All	APT	1, 2, 3 BR	2 BR	⊘
☐	Rent Supplement Program – East APT	All	APT	1, 2, 3 BR		
☐	Rent Supplement Program – East TH	All	TH	3, 4 BR		
Housing Co-operatives						
☐	Coopérative d'habitation Desloges – APT *(provider works only in French)*	All	APT	1, 2, 3 BR	1, 2, 3 BR	
☐	Coopérative d'habitation Desloges – TH *(provider works only in French)*	All	STH	2, 3, 4 BR		
☐	Glenn Haddrell Co-op	All	STH	1, 2, 3, 4 BR	1, 2 BR	
☐	Mario DeGiovanni Housing Co-operative	All	APT	1, 2, 3 BR	1, 2 BR	⊘
☐	Yule Manor Co-operative Homes	All	STH	1, 2, 3 BR	1 BR	

Ottawa West

✓	Community	Household Type	Building Type	Unit Size(s) in Community	Modified/ Accessible Unit Size(s) in Community ♿	Smoke free
Centretown Citizens Ottawa Corporation (CCOC)						
☐	Albert/Rochester	All	TH	2, 3 BR		
☐	Armstrong/Carruthers	All	APT	1, 2 BR		🚭
☐	Booth	All	APT	1, 2 BR		
☐	Booth/Primrose	All	APT	1, 2, 3 BR		
☐	Carruthers	All	APT	1, 3 BR		🚭
☐	Hinchey	All	TH	2, 3 BR		
☐	Loretta	All	APT	Bach, 1, 2, 3 BR		
☐	Merivale/Mayview	All	TH	2, 3, 4 BR		
☐	Parkdale	All	APT	Bach, 1, 2, 3 BR	1, 2 BR	
☐	Richmond Rd	All	STH	1, 2, 3, 4 BR		
☐	Rochester	All	APT	Bach, 2 BR		
☐	Scott	All	APT	1, 2, 3 BR	1 BR	🚭
Communityworks Non-Profit Housing						
☐	Patterson Walk	All	APT	1, 2 BR		🚭
Ottawa Community Housing (OCH)						
☐	Allard Place	All	STH	1, 2, 3 BR	1, 2 BR	🚭
☐	Bellevue Manor	All	APT	1, 2 BR		🚭
☐	Brittania Woods	All	TH	3, 4, 5 BR		🚭
☐	Caldwell	All	TH	3, 4, 5 BR		🚭
☐	Cavan-Lepage	All	TH	2, 3, 4 BR		🚭
☐	Christie Place	All	TH	2, 3, 4 BR		🚭
☐	Edgeworth	All	TH	3 BR		🚭
☐	Eva Taylor Court	All	TH	2, 3 BR	2, 3 BR	🚭
☐	Foster Farm	All	TH	3, 4, 5 BR		🚭

☐	Gladstone Terrace	Senior 60+	APT	1, 2 BR		⊘
☐	Golden Manor	Senior 60+	APT	1, 2 BR		⊘
☐	Hampton Court	Senior 60+	APT	Bach, 1, 2 BR		⊘
☐	Hasenack Place	All	APT	1, 2 BR	1, 2 BR	⊘
☐	Hintonburg Place	All	APT	1, 2 BR	1, 2 BR	⊘
☐	Hooper	All	TH	4 BR		⊘
☐	Lebreton	All	STH	1, 2, 3 BR	1, 2, 3 BR	⊘
☐	Lepage Manor	All	APT	1 BR		⊘
☐	Loretta Young	All	TH	2, 3 BR	1 BR	⊘
☐	Mayview	All	APT	Bach, 1 BR		⊘
☐	McEwen Terrace	Senior 60+	APT	Bach, 1, 2 BR		⊘
☐	Michele Heights	All	TH	2, 3, 4, 5 BR		⊘
☐	Mooretown	All	TH	3 BR		⊘
☐	Mooretown Quads	All	APT	1 BR		⊘
☐	Morrison Gardens	All	TH	2, 3, 4, 5 BR		⊘
☐	Orchard Grove	All	APT	1, 2 BR	2 BR	⊘
☐	Pinecrest Terrace - APT	All	APT	1, 2 BR		⊘
☐	Pinecrest Terrace - TH	All	STH	2, 3, 4, 5 BR		⊘
☐	Ramsey	All	APT	Bach, 1, 2 BR	Bach	⊘
☐	Regina Towers	All	APT	1, 2 BR		⊘
☐	Riddell	All	TH	2, 3 BR		⊘
☐	Rochester Towers	Senior 60+	APT	1 BR		⊘
☐	Ron Kolbus Place - APT	All	APT	Bach, 1, 2, 3 BR	2, 3 BR	⊘
☐	Ron Kolbus Place - TH	All	TH	2, 3, 4 BR		⊘
☐	Rosenthal	All	TH	3, 4 BR		⊘
☐	Scotthill - APT	All	APT	1, 2, 3, 5 BR		⊘
☐	Scotthill - TH	All	TH	3, 4 BR		⊘
☐	Shillington	All	APT	2 BR		⊘
☐	Spadina Place	All	STH	1, 2, 3 BR	1 BR	⊘
☐	Starflower Lane	All	TH	1, 3, 4 BR		⊘
☐	Tweedsmuir	All	TH	3, 4 BR		⊘
☐	Vachon Place	All	APT	1, 2 BR		⊘
☐	Wellington Towers	Senior 60+	APT	1, 2 BR		⊘
☐	Winthrop Court	All	STH	1, 2, 3, 4 BR	1 BR	⊘

Unity Non-Profit Housing						
☐	Hilda	All	APT	1, 2, 3, 5 BR	2 BR	⊘
Other Housing Providers						
☐	St. Vladimir's Russian Residence	Senior 65+	APT	1, 2 BR		⊘
☐	Vietnamese Canadian Non-Profit Housing (Van Lang)	All	APT	1, 2, 3 BR	1 BR	
☐	Rent Supplement Program – West APT	All	APT	1, 2, 3 BR		
☐	Rent Supplement Program – West TH	All	TH	3, 4 BR		

Ottawa South

✓	Community	Household Type	Building Type	Unit Size(s) in Community	Modified/ Accessible Unit Size(s) in Community ♿	Smoke free
Ottawa Community Housing (OCH)						
☐	Albion	All	TH	2, 3, 4, 5 BR		⊘
☐	Ashgrove	All	TH	2, 3, 4 BR		⊘
☐	Bank	All	APT	1, 2, 3 BR		⊘
☐	Blair Court	All	TH	2, 3, 4, 5 BR		⊘
☐	Blohm Court	All	TH	1, 2, 3, 4 BR	1, 2 BR	⊘
☐	Cahill Place	All	TH	1, 2, 3, 4 BR	1, 2, 3 BR	⊘
☐	Cameron Court	All	TH	1, 2, 3, 4 BR	1, 2 BR	⊘
☐	Clementine Towers	Senior 60+	APT	1, 2 BR		⊘
☐	Confederation Court	All	TH	3, 4, 5 BR		⊘
☐	Debra-Dynes	All	TH	2, 3, 4 BR		⊘
☐	Esson Place	All	TH	1, 2, 3, 4 BR	1, 2 BR	⊘
☐	Fairlea Court	All	TH	1, 2, 3, 4 BR	1, 2, 3 BR	⊘
☐	Heather Manor	All	APT	1, 2 BR		⊘
☐	Hunt Club Place	All	TH	2, 3 BR	2 BR	⊘

☐	Karsh Court	All	TH	1, 2, 3, 4 BR	1, 2 BR	⊘
☐	Kilborn	All	TH	3, 4 BR		⊘
☐	Lavigne Court	All	TH	2, 3, 4 BR	1, 2 BR	⊘
☐	Lexington	All	APT	Bach, 1, 2 BR		⊘
☐	McCartin Place	All	APT	1, 2, 3 BR	1, 2 BR	⊘
☐	Revell Court	All	TH	1, 2, 3 BR	1, 2 BR	⊘
☐	Ridgemont Terrace	All	TH	3, 4, 5 BR		⊘
☐	Rockingham	All	APT	Bach, 1, 2, 3 BR	1, 2 BR	⊘
☐	Russell Gardens	All	APT	1, 2 BR		⊘
☐	Russell Heights	All	TH	3, 4, 5 BR		⊘
☐	Russell Manor	Senior 60+	APT	1, 2 BR		⊘
☐	Shearwater Court	All	TH	1, 2, 3, 4 BR	1 BR	⊘
☐	St. Laurent	All	TH	2, 3, 4 BR		⊘
☐	St. Peter's Court	All	APT	1, 2, 3 BR		⊘
☐	Tapiola Court	All	TH	2, 3, 4 BR	2, 3 BR	⊘
☐	Walkley Manor - APT	Senior 60+	APT	1, 2 BR		⊘
☐	Walkley Manor - TH	Senior 60+	TH	1 BR		⊘
☐	Woodland Place	All	TH	1, 2, 3 BR	1, 2 BR	⊘
Other Housing Providers						
☐	Ellwood House	Senior 60+	APT	1, 2 BR	1, 2 BR	⊘
☐	The Perley and Rideau Veterans' Seniors Village	Senior 65+	APT	1 BR		⊘
☐	Rent Supplement Program – South APT	All	APT	1, 2, 3 BR		
☐	Rent Supplement Program – South TH	All	TH	3, 4 BR		
Housing Co-operatives						
☐	Cardinus Housing Co-operative	All	APT	1, 2, 3 BR	1, 2, 3 BR	
☐	Carpenter Housing Co-operative	All	TH	1, 2, 3, 4 BR	1, 2, 3 BR	
☐	Tannenhof Co-operative Homes	Senior 60+	APT	1, 2 BR	1, 2 BR	⊘

Nepean

✓	Community	Household Type	Building Type	Unit Size(s) in Community	Modified/ Accessible Unit Size(s) in Community ♿	Smoke free
Multifaith Housing Initiative						
☐	The Haven - APT	All	APT	1, 2, 3 BR	1, 2 BR	🚬
☐	The Haven - TH	All	TH	2, 3, 4 BR		🚬
Nepean Housing Corporation						
☐	Centrepointe	All	APT	1, 2 BR	1, 2 BR	🚬
☐	Draffin Court	All	TH	2, 3, 4 BR	2, 3 BR	🚬
☐	Dunbar Court - APT	All	APT	1 BR	1 BR	🚬
☐	Dunbar Court - TH	All	TH	2, 3, 4 BR	3 BR	🚬
☐	Farnworth Manor Homes I	All	TH	2, 3, 4 BR		🚬
☐	Farnworth Manor Homes II	All	STH TH	1 BR 2 BR		🚬
☐	Hammill Court - APT	All	APT	1, 2 BR	1, 2 BR	🚬
☐	Hammill Court - TH	All	TH	2, 3, 4 BR	1, 2, 3 BR	🚬
☐	Madden Court	All	TH	2, 3, 4 BR	3 BR	🚬
☐	Pallister Court	All	STH TH	1 BR 2, 3, 4 BR	1, 3 BR	🚬
☐	Plunkett Court	All	TH	2, 3 BR		🚬
Ottawa Community Housing (OCH)						
☐	Viewmount	Senior 60+	APT	1, 2 BR		🚬
Other Housing Providers						
☐	Asher Christian Seniors	Senior 65+	APT	1, 2 BR	1, 2 BR	🚬
☐	Barrhaven Non Profit Housing – APT	All	APT	1, 2 BR	1, 2 BR	🚬
☐	Barrhaven Non Profit Housing – TH	All	TH	2, 3 BR	2, 3 BR	🚬
☐	Harmer House	Senior 60+	APT	1, 2 BR		🚬
☐	Shikun Oz Non Profit Housing	Senior 60+	APT	1, 2 BR		
☐	Rent Supplement Program – Nepean APT	All	APT	1, 2, 3 BR		
☐	Rent Supplement Program – Nepean TH	All	TH	3, 4 BR		
Housing Co-operatives						
☐	Eastern Ontario Christian Senior Citizens Housing Co-operative	Senior 65+	APT	Bach, 1, 2 BR		🚬

Kanata

✓	Community	Household Type	Building Type	Unit Size(s) in Community	Modified/ Accessible Unit Size(s) in Community ♿	Smoke free
Kanata Baptist Place						
☐	Stonewick Heights - APT	All	APT	1, 2 BR	1, 2 BR	
☐	Stonewick Heights - TH	All	TH	2, 3, 4 BR	2, 3, 4 BR	
☐	Eagleson	All	APT	1, 2 BR	1, 2 BR	
Ottawa Community Housing (OCH)						
☐	Penfield	Senior 60+	APT	1 BR		🚭
Other Housing Providers						
☐	Rent Supplement Program – Kanata APT	All	APT	Bach, 1, 2 BR		
☐	Rent Supplement Program – Kanata TH	All	TH	3, 4 BR		
Housing Co-operatives						
☐	Dobbin Co-operative	All	TH	2, 3, 4 BR	2, 3 BR	
☐	Hazeldean Housing Co-operative	All	TH	2, 3, 4 BR	2, 3 BR	
☐	Kanata Co-operative Homes - APT	All	APT	1, 2 BR	1, 2 BR	
☐	Kanata Co-operative Homes - TH	All	TH	2, 3 BR		
☐	Lao Village Housing Co-operative Inc.	All	TH	2, 3, 4 BR	2 BR	

Gloucester

✓	Community	Household Type	Building Type	Unit Size(s) in Community	Modified/ Accessible Unit Size(s) in Community ♿	Smoke free
Communityworks Non-Profit Housing						
☐	Communityworks Place	All	APT	1, 2 BR	1, 2 BR	🚭

Multifaith Housing Initiative						
☐	Carver Place	All	TH	2, 3, 4 BR	2 BR	🚭
☐	Fine Meadowbrook	All	TH	2, 3, 4 BR	3 BR	🚭
☐	Innes	All	TH	1, 2, 3, 4 BR	1, 2 BR	🚭
☐	Ken Steele Court	All	TH	2, 3, 4 BR	2, 3 BR	🚭
☐	Vinam House	All	TH	2, 3, 4 BR	2 BR	🚭
Other Housing Providers						
☐	Bruyère Village	Senior 60+	APT	1 BR		🚭
☐	Rent Supplement Program-Gloucester APT	All	APT	1, 2, 3 BR		
☐	Rent Supplement Program-Gloucester TH	All	TH	2, 3, 4 BR		
Housing Co-operatives						
☐	Better Living Residential Co-operative	All	TH	2, 3, 4 BR	2 BR	
☐	Coopérative d'habitation Côté Est *(provider works only in French)*	All	STH	1, 2, 3 BR	2 BR	
☐	Coopérative d'habitation LaFontaine *(provider works only in French)*	All	TH	2, 3 BR	2, 3 BR	
☐	McLean Co-operative Homes - APT	All	APT	1, 2 BR		
☐	McLean Co-operative Homes - TH	All	TH	3 BR		

Cumberland

✓	Community	Household Type	Building Type	Unit Size(s) in Community	Modified/ Accessible Unit Size(s) in Community ♿	Smoke free
Cumberland Housing Corporation						
☐	Charlemagne Gate	All	TH	2, 3, 4 BR	3 BR	🚭
☐	Residence Hervé Joly *(in Sarsfield)*	Senior 60+	APT	1, 2 BR	1 BR	🚭
Other Housing Providers						
☐	Place Perreault – Wigwamen *(some units are intended for Aboriginal occupancy)*	All	APT	1, 2 BR		

Rural Housing Providers

These housing providers are located outside of the former City of Ottawa. There may not be regular public transit service (OC Transpo) to these locations.

Select your preferred location(s) by checking the box beside the community name. ☑

✓	Community	Household Type	Building Type	Unit Size(s) in Community	Modified/ Accessible Unit Size(s) in Community ♿	Smoke free
Goulbourn Township						
Goulbourn Non-Profit Housing						
☐	Goodwood Apartments *(in Richmond)*	Senior 60+	APT	1, 2 BR	1 BR	
☐	Carleton Apartments *(in Stittsville)*	Senior 60+	APT	1, 2 BR	1 BR	
Rideau Township						
Ottawa Community Housing (OCH)						
☐	North Gower	Senior 60+	APT	1 BR		🚭
Rideau Non-Profit Housing						
☐	Hyfield Place *(in Manotick)*	Senior 65+	APT	1, 2 BR		🚭
West Carleton Township						
West Carleton Non-Profit Housing						
☐	The West Carleton *(in Carp)*	Senior 65+	APT	1, 2 BR		🚭

Special Needs Housing Providers

Special needs housing is intended for use by a household who needs provincially funded support services in order to live independently in the community.

☐	Emily Murphy Non-Profit Housing (*Supportive housing for single parents)*	All	TH	2, 3 BR		
☐	Daybreak Housing – Murphy House *(single adults at risk of homelessness)*	All	RH	Rooms		

Section 10: Consent

All people listed on this form who are 16 years of age and older must sign this form.

Consent to Collect, Use and Disclose Personal Information

By signing and submitting this application, you agree to share information with The Registry to confirm your initial and ongoing eligibility for rent-geared-to-income.

1. I consent to the sharing of my personal information set out in this application form and any attachments by The Registry to:
   - the City of Ottawa, Employment and Social Service Centres;
   - other municipal service managers or district social services administration boards, housing providers; or
   - the Housing Services Corporation for former tenant arrears without further notice to me.
2. I understand that by signing this consent the information will only be shared if it is necessary for the purpose of making decisions or verifying eligibility for assistance under the *Housing Services Act, 2011.*
3. I allow The Registry to give the information on this form and any attachments to the government of Canada, a department, ministry, or agency of it, without further notice to me if the information is necessary for the purpose of administering or enforcing the *Income Tax Act* (Canada) or the *Immigration Act.*
4. I allow The Registry to give the information on this form and any attachments to the City of Ottawa, as Service Manager, without further notice to me, for the purpose of conducting research related to a social benefit program or social housing or RGI assistance program.
5. I understand that any information on this form and any attachment given by The Registry to a body listed above is confidential and will only be given in accordance with the *Housing Services Act, 2011* and associated regulations, as well as the Municipal Freedom of Information and Protection of Privacy Act, since The Registry is an agent of the City of Ottawa for the purpose of administering the waiting list for rent-geared-to-income.

   "Personal information contained in this form or in attachments is collected by The Registry pursuant to the *Freedom of Information and Protection of Privacy Act* (R.S.O. 1990 c. F.31) or the *Municipal Freedom of Information and Protection of Privacy Act* (R.S.O. 1990 c.M.56) and under the legal authority of the *Housing Services Act, 2011,* for the purpose of administering Government of Ontario social assistance programs and/or City of Ottawa social programs. This information may be used to determine eligibility for housing applied to, continuation of housing and may be used for the appropriate rent-geared-to-income charge."

   The Privacy Officer for The Registry is the Executive Director. Questions or concerns about the use of your personal information may be directed in writing to our office at 240 Catherine St, Suite 110, Ottawa, ON, K2P 2G8.

Section 11 - Declaration

1. I give my word that everything I have written in this application is correct and complete.
2. I understand that all information I give to The Registry, as agent for the City of Ottawa as Service Manager, will be retained by them and they will give my information to the housing providers I have chosen.
3. If something on this application is incorrect or not true, The Registry or the housing providers I have applied to may request additional information, may cancel my application or both.
4. I understand that only the people I have listed on this application form may live with me in rent-geared-to-income housing.
5. I understand that The Registry will use the information I give them to see if I qualify for the housing I have applied for, to see if I continue to qualify for rent-geared-to-income assistance, and to see how much assistance I am eligible for.
6. I give my word that I am in Canada legally.
7. Before I can receive housing, I understand that I must pay back or make arrangements to pay any money I owe to any social housing provider.
8. I understand that I must report any changes to this information directly to The Registry.
9. I must update my application with The Registry at least once per year. **Failure to do so may result in the cancellation of your file.**

Please sign here to indicate your agreement with the *Consent* and *Declaration* above (include signatures of all household members 16 years of age and older).

1	Signature	Date	2	Signature	Date
3	Signature	Date	4	Signature	Date
5	Signature	Date	6	Signature	Date
7	Signature	Date	8	Signature	Date

Application Checklist - Is your application complete?	
Use this checklist to make sure that you have completed the form and have attached all the required documents. ☑	
☐	Completed all sections of the application.
☐	Provided photocopies of proof of status in Canada for all members of the household.
☐	Provided confirmation of pregnancy from a medical professional (if applicable).
☐	Provided a photocopy of the most recent Notice of Assessment (NOA) issued by the Canada Revenue Agency for all household members 16 years of age and older.
☐	Provided most recent statement of OW or ODSP (if applicable).
☐	Provided photocopies of asset information if the total value of household assets is equal to or more than $40,000 for a single person household or $65,000 for a household with two or more people.
☐	All household members 16 years of age and older have read, understood, and signed *Section 10 – Consent and Section 11 – Declaration.*
☐	Provided documents regarding the custody of children listed on this form, i.e. court order or notarized written agreement that details the custody arrangements (if applicable).
☐	Provide verification of full time studies for any member of your household (aged 16 and over) who is a full time student (if applicable).

Incomplete applications will not be processed until all required information and documentation has been received.